



LOVELAND FARMERS' MARKET

EDUCATOR REGISTRATION

NAME: _____

BUSINESS NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ CELL: _____ FAX: _____

E-MAIL: _____

WEBSITE: _____

Please describe the type of education you wish to offer:

Do you require electricity? Yes No If so, please explain your need

Select the date(s) you would like.

Signed

Date

Mail to: Loveland Farmers' Market P.O. Box 163, Loveland, Ohio 45140

Questions or additional information? Please contact Woody Woodruff at info@lovelandfm.com or 513-885-3397

LOVELAND FARMERS' MARKET

Education Contributor Guidelines

LFM's goal is to create a vibrant gathering place where individuals can interact with farmers and producers while learning about sustainable living and enjoying educational and entertainment activities.

1. All educators will be subject to approval prior to working at the market and shall be referred to as educator in this document.
2. The Loveland Farmers' Market will provide a covered (canopy) stall for the educator. Spaces are 10 feet square and location is the decision of the market. Canopy will be weighted at all times for the protection of the customers and will be set in place by 2:30 p.m. There will be no penetration of the asphalt parking lot by any educator supplied items. Any damage to the asphalt will be billed to the educator as dictated by the City of Loveland.
3. One six foot long table will be provided by the market which may be used as needed by the educator. The tables and any other equipment must be set so as not to go beyond the lined stall. Two chairs will also be provided.
4. In order to comply with local fire regulations, deep frying with oil is strictly prohibited.
5. The Loveland Farmers' Market is covered by a limited liability insurance policy.
6. Educators are expected to arrive no later than 2:30 p.m., be set up by 3:00 pm and stay until 6:30 p.m. rain or shine. If an earlier set up time is desired the market will make every attempt to honor the request.
7. In the event that the educator is unable to keep their commitment, they must notify the Market Manager by noon of the preceding Friday.
8. There is no smoking allowed at the Loveland Farmers' Market.
9. After each market day, educator space must be cleared of debris, The table will be dismantled by a market volunteer.
10. Communications between the Market and the educator will be handled through email whenever possible. Please ensure that the Market has your current email address.
11. If the educator uses signage, it must be a professional looking sign, which clearly and legibly lists the name of their business.
12. The educator (if cooking) is encouraged to offer samples to the public. The educator is permitted to promote their local business with the distribution of business cards, flyers, brochures, etc.
13. The use of Styrofoam is strictly prohibited at the Loveland Farmers' Market. Recyclable material is strongly recommended for samples.
14. Any disputes between educators and other vendors will be handled in a professional manner by the Market Manager.

Name: _____ Date: _____